



Office of Affordable Housing Preservation

**Field Communication Call
Monday, November 7, 2005
3:00 pm - 4:00 pm Eastern Standard Time
Call-In Number: 800-473-8494
Chairperson: Ted Toon
Co-Host: Norm Dailey**

AGENDA

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| 1. Underwriting Reminders <ul style="list-style-type: none">a) Updating market rentsb) Handling decline in REAC score, changes in vacancyc) Availability of audited or un-audited financialsd) RC Special Conditions | Harry West /
Donna Rosen |
| 2. Underwriting Issues <ul style="list-style-type: none">a) Adequate Reserves in years 21-30b) Underwriting Insurance & Energy Costs | Charlie Wilkins/
Lucinda Pyne |
| 3. Automated RC and revised RC special conditions | Norm Dailey |
| 4. Approval Authority - Revisions to Delegations | Norm Dailey |
| 5. Exception Rent Guidance | Dennis Manning |